

Roy Water Conservancy District

Minutes of Board Meeting

September 11, 2024

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, September 11, 2024, at 5:00 p.m.

Present: Mark Ohlin, Chair; Jon S. Ritchie, Vice-Chair; Gary L. Newman, Chad Zito, and Gary S. Adams, Trustees; Rodney Banks, Manager/Treasurer; Linda Toupin, District Clerk; and Courtney Harris, Records Clerk.

I. CALL TO ORDER. Chair Ohlin called the meeting to order at 5:00 p.m. and welcomed everyone present. Chair Ohlin took a moment to recognize the first responders and others affected by the attack on September 11, 2001.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Mr. Zito.

III. APPROVAL OF MINUTES. Mr. Zito made a motion to accept and approve the minutes of August 14, 2024, Board meeting as written. Mr. Newman seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Public Comments. As no members of the public were present, Chair Ohlin closed the floor for public comments.

B. Consideration of Progress Payment for Secondary Water Metering Project Phase 5. Mr. Zito made a motion to approve a progress payment for the Secondary Water Metering Project Phase 5 in the amount of \$124,222.00 to Post Construction. Mr. Adams seconded the motion. The motion carried unanimously.

C. Consideration of Final Payment for Secondary Water Metering Project Phase 10. Mr. Banks said AJC Construction and Excavation has completed meter installation for this phase as well as the punch list items. Mr. Banks said the final payment is the retainage.

Mr. Adams made a motion to approve the final payment for the Secondary Water Metering Project Phase 10 in the amount of \$9,207.00 to AJC Construction and Excavation. Mr. Ritchie seconded the motion. The motion carried unanimously.

D. Consideration of Progress Payment for Secondary Water Metering Project Phase 11. Mr. Ritchie made a motion to approve a progress payment for the Secondary Water Metering Project Phase 11 in the amount of \$126,302.50 to AJC Construction and Excavation. Mr. Zito seconded the motion. The motion carried unanimously.

E. Consideration and Award of Secondary Water Metering Project Phase 13. Mr. Banks said AJC Construction and Excavation was the low bidder for this phase of the Secondary Water Metering Project.

Mr. Newman made a motion to award the Secondary Water Metering Project Phase 13 to AJC Construction and Excavation in the amount of \$256,400.00. Mr. Zito seconded the motion. The motion carried unanimously.

F. Consideration of Water Infrastructure Project Grant Agreement. Mr. Banks said this grant is in the amount of \$2,250,000 to help offset the cost of installing secondary water meters, and was facilitated by House Speaker Schultz. Mr. Banks said the District's attorney reviewed the agreement.

Mr. Adams made a motion to approve the Water Infrastructure Project Grant Agreement. Mr. Zito seconded the motion. The motion carried unanimously.

G. Consideration of UDOT's 5600 South Supplemental Agreement 2. Mr. Banks said this agreement addresses all of the District's infrastructure along 5600 South. Mr. Banks said the work on mainline valves and services will be completely paid for by UDOT as part of their project. Mr. Banks said the District's attorney and engineer have reviewed the agreement.

Mr. Adams made a motion to approve the UDOT 5600 South Supplemental Agreement 2. Mr. Ritchie seconded the motion. The motion carried unanimously.

H. Consideration of UDOT's 5600 South Supplemental Agreement 3. Mr. Banks said this agreement addresses the betterment work requested by the District that is beyond the scope of the 5600 South project in the intersection of 2700 West and 5600 South. Mr. Banks said the work was pared down to installing vaults for two 18" mainline valves, replacing an 8" mainline valve, and replacing an 8" waterline that comes off the 30" main at an estimated cost to the District of almost \$141,000. Mr. Banks said the District's attorney and engineer have reviewed the agreement.

Mr. Zito made a motion to approve the UDOT 5600 South Supplemental Agreement 3. Mr. Newman seconded the motion. The motion carried unanimously.

I. Consideration of 2024 Vehicles Sale and 2025 Vehicles Purchase. Mr. Banks said it will take approximately four months to receive trucks after the order is placed, meaning the trucks will probably arrive in the middle or end of January next year. Mr. Banks said the 2025 trucks are basically the same price as the 2024 models, and District will most likely come close to breaking even on the sale and purchase.

Mr. Ritchie made a motion to approve the 2024 Vehicles Sale and 2025 Vehicles Purchase. Mr. Zito seconded the motion. The motion carried unanimously.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. Manager & Trustees Reports. Mr. Banks said the contractor estimates work will be started on the District's transmission lines around September 23rd, and Freeway Park Drive will be closed by the Piano Gallery store where Lifetime displays some of their products. Mr. Banks stated that the only way to access the District office will be from 5600 South until the work is completed, which could impact the October and November Board meetings.

Mr. Banks said BHI is the contractor D&WCCC is using for the box culvert installation. Mr. Banks said that work will be happening around the same time as the transmission line work.

Mr. Banks said he is discussing a 30-year lease renewal with T-Mobile. Mr. Banks said their current agreement does not expire until 2029.

Mr. Banks said the District has spent about \$13.8 million of the initial grant and bond, and contractors have installed 5,650 meter pits. Mr. Banks said about \$361,000 has been spent from the second grant, and contractors have installed 374 meter pits.

Mr. Banks said D&WCCC is planning to shut off the canal on October 15th.

Mr. Banks said as of September 10th, East Canyon was 75% full, Echo was 56% full, and the Weber River Basin water year-to-date precipitation was 110% of median. Mr. Banks said soil moisture was at about 39% compared to 46% at the same time last year. Mr. Banks said about 86% of the state is in abnormally dry to moderate drought conditions, and the District's water users have used about 6% more water through the end of August than last year.

B. Review of Monthly Bank Statements and Cancelled Checks. Mr. Ritchie said the audit committee, consisting of himself, Mr. Banks, and Ms. Toupin, met September 9, 2024, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. APPROVAL OF FINANCIAL REPORTS.

A. Monthly Financial Report. Mr. Newman made a motion to approve the monthly financial report. Mr. Adams seconded the motion. The motion carried unanimously.

VII. APPROVAL OF EXPENSES. Mr. Zito made a motion to approve expenses for September 11, 2024. Mr. Newman seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Adams made a motion to adjourn at 5:41 p.m. Mr. Zito seconded the motion. The motion carried unanimously.

Minutes Approved

Mark Ohlin, Chair

Recording Secretary