

Roy Water Conservancy District

Minutes of Board Meeting

October 13, 2021

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, October 13, 2021, at 5:00 p.m.

Present: Chad Zito, Chair; Mark W. Ohlin, Vice-Chair; Darl R. Field, Gary L. Newman, and Jay L. Cottle, Trustees; Rodney Banks, Manager/Treasurer; Linda Toupin, District Clerk; and Courtney Harris, Records Clerk.

I. CALL TO ORDER. Chair Zito called the meeting to order at 5:00 p.m. and welcomed everyone present.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Mr. Field.

III. APPROVAL OF MINUTES. Mr. Field made a motion to accept and approve the minutes of September 8, 2021, board meeting as written. Mr. Newman seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Discussion of 2022 Draft Budget. Mr. Banks said one highlight of the 2022 budget is a projected increase in revenue of 9% due to the requirement of Senate Bill 199 for meter installation on existing connections. This increase was approved by the board of trustees after a public hearing in May of 2021. Mr. Banks said most budget items stayed the same. Mr. Banks said the District will be conducting a capital facilities plan update in 2022, the cost of which is included in the engineering budget. Mr. Banks said Roy City will be doing twelve asphalt overlay projects and two CDBG projects, so the District has prioritized capital improvements to three replacement projects in those areas with 4" asbestos-cement pipe. Mr. Banks said the District will also most likely participate in the construction of an 8" waterline from 4000 South north to Hinckley Drive and then west to Midland Drive, a project that has been in the capital facilities plan for a number of years.

B. Consideration of District Representative to Vote at Utah Association of Special Districts Annual Convention. Mr. Ohlin made a motion to appoint the Chair of the Board of Trustees as representative to vote for the District at the Utah Association of Special Districts Annual Convention and the Vice-Chair and Manager as alternates. Mr. Newman seconded the motion. The motion carried unanimously.

C. Public Comments. No members of the public were present.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. Report of RWCD and West Haven Systems. Mr. Banks said secondary water was turned off to both systems on September 20th. Mr. Banks said the shut-off went well, and the District had water in its reservoir for about a day after shut-off. Mr. Banks said the early date allowed the sediment in the bottom of the reservoir to dry out more quickly. Mr. Banks said the Davis & Weber Counties Canal Company will have some carry-over water for next year, with the District estimated to have about 800 acre-feet of carry-over for its system. Mr. Banks said the West Haven system had a 4" air-vac that wasn't sealing correctly after Weber Basin turned the pumps off too quickly, so District staff turned on the connection between the Weber Basin and District system to regulate the pressure and seal the air-vac.

B. UGFOA Fall Conference · September 27-28, 2021. Mr. Banks said the Utah Government Finance Officers Association conference was attended by him due to the 40-hour training requirement by the State Auditor’s office. Mr. Banks said the conference gave him 16 credit hours towards the required hours of training. Mr. Banks said it was a good conference.

C. Water Smart Innovations Conference · October 6-8, 2021. Mr. Banks said the conference is held in Las Vegas and was full of good information. Mr. Banks said it is good to hear what other entities in the West are doing with water conservation.

D. Utah Water Summit · October 12, 2021. Mr. Banks said this is a good conference because it is specific to Utah. Mr. Newman said it was well-worth attending. Mr. Ohlin said the conference addressed the need for districts and cities to work together and asked how the relationship between the District and Roy City has been. Mr. Banks said it seems like the mayor is on board with most of the District’s water conservation efforts, but the city council needs some educating and convincing since they are the body which approves policy for the city.

E. Manager & Trustees Reports. Mr. Banks said East Canyon was 43% full and Echo was 12% full. Mr. Banks said Weber River Basin precipitation is 80% of normal, but that is because the new water year just began. Mr. Banks said the District boundaries are still in the “exceptional” drought category.

F. Review of Monthly Bank Statements and Cancelled Checks. Mr. Ohlin said the audit committee, consisting of himself, Mr. Banks, and Ms. Toupin, met October 13, 2021, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. APPROVAL OF FINANCIAL REPORTS.

A. Monthly Financial Report. Mr. Field made a motion to approve the monthly financial report. Mr. Ohlin seconded the motion. The motion carried unanimously.

B. 3rd Quarter Financial Report. Mr. Newman made a motion to approve the 3rd quarter financial report. Mr. Field seconded the motion. The motion carried unanimously.

VII. APPROVAL OF CHECKS.

A. Current Checks. Mr. Field made a motion to approve the checks for October 13, 2021. Mr. Ohlin seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Ohlin made a motion to adjourn at 5:22 p.m. Mr. Newman seconded the motion. The motion carried unanimously.

Minutes Approved

Chad Zito, Chair

Recording Secretary