

# *Roy Water Conservancy District*

## **Minutes of Board Meeting**

October 12, 2022

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, October 12, 2022, at 5:00 p.m.

**Present:** Mark Ohlin, Chair; Gary L. Newman, Vice-Chair; Chad Zito, Gary S. Adams, and Jon S. Ritchie, Trustees; Rodney Banks, Manager/Treasurer; Phil Durbano, Operations Supervisor; Linda Toupin, District Clerk; and Courtney Harris, Records Clerk.

**I. CALL TO ORDER.** Chair Ohlin called the meeting to order at 5:00 p.m. and welcomed everyone present.

**II. PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was led by Mr. Ritchie.

**III. APPROVAL OF MINUTES.** Mr. Ritchie made a motion to accept and approve the minutes of September 14, 2022, board meeting as written. Mr. Adams seconded the motion. The motion carried unanimously.

### **IV. BUSINESS.**

**A. Discussion of 2023 Draft Budget.** Mr. Banks said revenues are projected to increase by about 10% due to an increase in assessments for the 2023 Secondary Water Metering Project. Mr. Banks said most expense items stayed the same. Mr. Banks said the engineering budget stayed the same, but there will be costs associated with the 5600 South project which will be reimbursed by UDOT. Mr. Banks said there will also be engineering costs associated with the Secondary Water Metering Project which will be paid for by funds from the grant and bond.

Mr. Banks said the District is still working with Roy City to determine which projects will be finalized for Capital Improvements. Mr. Banks said New Assets include purchasing new trucks, a new loader, and Mini Excavator. Mr. Banks said the CAT 938M loader has been sold in the past for more than the purchase price, and it is anticipated that will happen again this year. Mr. Banks said the District is looking to purchase a smaller loader. Mr. Banks said the utility trailer purchased for the West Haven system needs to be replaced. Mr. Banks said an asphalt saw replacement is also in the budget.

**B. Consideration of Outside Engineering Services Reimbursement Agreement for UDOT's 5600 South Project.** Mr. Banks said UDOT is willing to reimburse the District for any engineering services expenses incurred by the District for the 5600 South Project. Mr. Banks said there is an estimate in the agreement for the cost, but UDOT will pay actual expenses regardless of the estimated amount. Mr. Banks said the District's attorney reviewed the agreement and said it was a standard UDOT agreement.

Mr. Zito made a motion to approve the Outside Engineering Services Reimbursement Agreement for UDOT's 5600 South Project. Mr. Newman seconded the motion. The motion carried unanimously.

**C. Consideration of Engineering Services Agreement for the Secondary Water Metering Project.** Mr. Banks said this agreement is from Wasatch Civil for engineering services as required by the Board of Water Resources in order to purchase the bond for the Secondary Water Metering Project. Mr. Banks said this shows the District

has engaged a consulting engineer for the project and the District will be able to pay engineering services with funds from the grant and bond.

Mr. Newman made a motion to approve the Engineering Services Agreement for the Secondary Water Metering Project. Mr. Adams seconded the motion. The motion carried unanimously.

**D. Consideration of District Representative to Vote at Utah Association of Special Districts Annual Convention.** Mr. Banks said typically the Chair is appointed as the representative to vote for the District at the business meeting portion of the convention, with the Vice-Chair and Manager as alternates.

Mr. Adams made a motion to appoint the Chair of the Board of Trustees as representative to vote for the District at the Utah Association of Special Districts Annual Convention and the Vice-Chair and Manager as alternates. Mr. Ritchie seconded the motion. The motion carried unanimously.

**E. Public Comments.** No members of the public were present.

## **V. REPORTS FROM MANAGER AND TRUSTEES.**

**A. Report of RWCD and West Haven Systems.** Mr. Durbano said things went well with both systems, with only a few repairs needed throughout the season. Mr. Durbano said the biggest issue with the West Haven system and Weber Basin is communication. Chair Ohlin said the water seemed cleaner this year. Mr. Banks said the District has started treating the reservoir with copper sulfate, which seems to have helped keep the clam shrimp and algae at a minimum.

**B. Water Smart Innovations Conference – October 5-7, 2022.** Mr. Banks said this is always a good conference. Mr. Banks said the format is nice, and it is interesting to hear from local presenters.

**C. Manager & Trustees Reports.** Mr. Banks said Governor Cox is hosting a virtual Town Hall meeting on October 17<sup>th</sup> at 6 p.m. for Special Districts.

Mr. Banks said the Board of Water Resources will have a meeting October 27<sup>th</sup> for committal of bond funds for the District.

Mr. Banks said a letter for District water users is on the District's website and Facebook page for information on the upcoming bond. Mr. Banks said water users can submit a comment in writing to the District or the Board of Water Resources before October 26<sup>th</sup>. Mr. Banks said a waiver was granted so the District did not have to mail the information to every secondary water user.

Mr. Banks said there have been discussions in the water community that the legislature wants water districts to send water to the Great Salt Lake without compensation to the water districts. Mr. Banks said it was addressed with Weber Basin Water Conservancy District, Jordan Valley Water Conservancy District, and Central Utah Water Conservancy District, but there are many other water districts that would be impacted and need to be included in future discussions.

Mr. Banks said as of October 11<sup>th</sup>, East Canyon was 51% full, Echo was 51% full, and the Weber River Basin precipitation was 8% of median as the new water year began October 1<sup>st</sup>. Mr. Banks said almost 96% of the state is in severe to exceptional drought condition.

**D. Review of Monthly Bank Statements and Cancelled Checks.** Mr. Newman said the audit committee, consisting of himself, Mr. Banks, and Ms. Toupin, met October 11, 2022, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

**VI. APPROVAL OF FINANCIAL REPORTS.**

**A. Monthly Financial Report.** Mr. Newman made a motion to approve the monthly financial report. Mr. Zito seconded the motion. The motion carried unanimously.

**B. 3<sup>rd</sup> Quarter Financial Report.** Mr. Zito made a motion to approve the 3<sup>rd</sup> quarter financial report. Mr. Newman seconded the motion. The motion carried unanimously.

**VII. APPROVAL OF CHECKS.**

**A. Current Checks.** Mr. Newman made a motion to approve the current checks for October 12, 2022. Mr. Ritchie seconded the motion. The motion carried unanimously.

**VIII. ADJOURNMENT.** Mr. Zito made a motion to adjourn at 5:38 p.m. Mr. Adams seconded the motion. The motion carried unanimously.

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Minutes Approved

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Mark Ohlin, Chair

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Recording Secretary