

Roy Water Conservancy District

5440 Freeway Park Drive
Riverdale, UT 84405

AGENDA

Monthly Board of Trustees' Meeting
March 11, 2026
5:00 P.M.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF MINUTES**
- IV. BUSINESS**
 - A. Oath of Office – Jon S. Ritchie
 - B. Consideration of Leasing Davis and Weber Counties Canal Company Shares to Weber Basin Water Conservancy District
 - C. Consideration of Wilson Irrigation Company Shares Lease Agreement
 - D. Consideration of URS Automatic Enrollment Plan
 - E. Consideration of Parking and Backing Policy
 - F. Consideration of The Grand at 56 Development Agreement
 - G. Public Comments
- V. REPORTS FROM MANAGER AND TRUSTEES**
 - A. Manager & Trustees Reports
 - B. Review of Monthly Bank Statements and Cancelled Checks
- VI. FINANCIAL REPORT**
 - A. Approval of Monthly Financial Report
- VII. APPROVAL OF EXPENSES**
- VIII. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should call the District at (801) 825-9744, giving at least three (3) working days notice.

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: March 6, 2026

SUBJECT: **IV.B. Consideration of Leasing Davis and Weber Counties Canal Company Shares to Weber Basin Water Conservancy District**

Since 2014, the District has been leasing some of its Davis and Weber Counties Canal Company (Davis and Weber) shares to Weber Basin Water Conservancy District (Weber Basin). I would like to continue this leasing arrangement between the District and Weber Basin as long as there is enough water to do so. The number of shares leased has been dependent upon Weber Basin's need and Davis and Weber's acre-foot per share declaration. In 2025, 2024, and 2023 the District leased 400 shares, in 2022 and 2021 the District did not lease any shares, in 2020, 2019, and 2018 the District leased 220 shares, in 2017 the District leased 50 shares, in 2016 the District leased 305 shares, in 2015 the District leased 115 shares, and in 2014 the District leased 200 shares.

A suggested motion would be, "I move that we lease the District's Davis and Weber Counties Canal Company shares to Weber Basin Water Conservancy District in an amount to be determined by the General Manager based on Davis and Weber Counties Canal Company's per share declaration."

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: March 6, 2026

SUBJECT: **IV.C. Consideration of Wilson Irrigation Company Shares Lease Agreement**

The District owns twenty-three and one half (23 ½) Wilson Irrigation Company (WIC) shares and the person who leased them for the 2025, 2024, and 2023 irrigation seasons is interested in leasing them again for the 2026 irrigation season.

A suggested motion would be, “I move that we approve the Wilson Irrigation Company Shares Lease Agreement.”

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: March 6, 2026

SUBJECT: **IV.D. Consideration of URS Automatic Enrollment Plan Policy**

The Utah Retirement System (URS) is implementing a new record keeping software called AUREUS. As part of the new software, URS is offering several new features that have not been available to the District with their old software. One of the new features is the URS Automatic Enrollment Plan. As an employer, the District can help newly hired employees reach their retirement goals by automatically enrolling them in a retirement contribution plan. This is a completely optional program, but the newly hired employee will be required to 'opt-out' if they choose not to participate. The new employee will be required to sign a disclosure form, and the District is required to adopt a policy outlining the parameters of the automatic enrollment plan.

A suggested motion would be, "I move that we approve the Utah Retirement System Automatic Enrollment Plan Policy."

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: March 6, 2026

SUBJECT: **IV.E. Consideration of Parking and Backing Policy**

The Utah Local Governments Trust has requested that the District adopt a policy addressing parking and backing as part of the District's safety policy. The purpose is to establish guidelines to follow that may prevent an accident or injury when parking or backing District vehicles.

A suggested motion for approval would be, "I move that we approve the Parking and Backing Policy as recommended by Utah Local Governments Trust."

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: March 6, 2026

SUBJECT: **IV.F. Consideration of The Grand at 56 Development Agreement**

The Grand at 56 is located at approximately 2748 West 5600 South in Roy, which is the northwest corner of the intersection of 5600 South and 2700 West. The parcel being developed has had water. The developer will be required to install a 1-inch meter and lateral. Otherwise, this is a standard development agreement.

A suggested motion would be, "I move that we approve The Grand at 56 Development Agreement."

G. Public Comments

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: March 11, 2026

SUBJECT: **V.A. Manager and Trustees Reports**

The following is a reminder of upcoming meetings and events:

Board Meeting – March 11, 2026, at 5:00 p.m.
Board Meeting – April 8, 2026, at 5:00 p.m.
Board Meeting – May 13, 2026, at 5:00 p.m.
Public Hearing for Allotment of Water – May 13, 2026, at 6:00 p.m.
Public Hearing for Assessment Books – May 13, 2026, at 6:00 p.m.
Public Hearing for Rate Increase – May 13, 2026, at 6:00 p.m.
Board Meeting – June 10, 2026, at 5:00 p.m.
Board Meeting – July 8, 2026, at 5:00 p.m.
Board Meeting – August 12, 2026, at 5:00 p.m.
Board Meeting – September 9, 2026, at 5:00 p.m.
Board Meeting – October 14, 2026, at 5:00 p.m.
Board Meeting – November 11, 2026, at 5:00 p.m.
Board Meeting – December 9, 2026, at 5:00 p.m.
Public Hearing for Allotment of Water – December 9, 2026, at 6:00 p.m.
Public Hearing for Budget – December 9, 2026, at 6:00 p.m.

As of March 10th, East Canyon is 77% full, Echo Reservoir is 61% full, and the Weber River basin year to date snow water equivalent is 60% of median with soil moisture at 71% (median is 59%). Currently 100% of the state of Utah is in moderate to extreme drought condition. As of July 3, 2025, the District's boundaries were moved to the moderate drought category.

MEMORANDUM

TO: Board of Trustees

FROM: Gary S. Adams, Audit Committee Chair

DATE: March 11, 2026

SUBJECT: **V.B. Review of Monthly Bank Statements and Cancelled Checks**

Mr. Adams said the audit committee met March 9, 2026, and reported no problems or issues with the monthly banks statements, credit card statements, and cancelled checks.

FINANCIAL REPORT
MARCH 2026

<u>GENERAL FUND</u>	<u>2026</u>	<u>2025</u>	<u>2024</u>
Balance as of February 1	\$ 355,547.66	\$ 369,619.23	\$ 833,917.36
Deposits	\$ 114,525.51	\$ 695,167.38	\$ 923,911.05
Interest	\$ 1,046.80	\$ 1,853.29	\$ 2,736.76
Withdrawals	\$ 162,839.98	\$ 590,163.43	\$ 887,832.19
Balance as of February 28	\$ 308,279.99	\$ 476,476.47	\$ 872,732.98

<u>CAPITAL FACILITIES FUND</u>	<u>2026</u>	<u>2025</u>	<u>2024</u>
Balance as of February 1	\$ 136,588.13	\$ 138,636.34	\$ 131,552.43
Deposits	\$ -	\$ -	\$ -
Interest	\$ 409.17	\$ 484.39	\$ 565.24
Withdrawals	\$ -	\$ -	\$ -
Balance as of February 28	\$ 136,997.30	\$ 139,120.73	\$ 132,117.67

<u>WEBER BASIN FUND</u>	<u>2026</u>	<u>2025</u>	<u>2024</u>
Balance as of February 1	\$ 971,652.67	\$ 952,740.49	\$ 845,948.25
Deposits	\$ -	\$ -	\$ -
Interest	\$ 2,878.59	\$ 3,279.91	\$ 3,612.71
Withdrawals	\$ 12,022.06	\$ 22,099.91	\$ 9,313.13
Balance as of February 28	\$ 962,509.20	\$ 933,920.49	\$ 840,247.83

<u>CONNECTIONS</u>	<u>2026</u>	<u>2025</u>	<u>2024</u>
Connections made during the previous month (February)	0	2	4
Total connections made during the current year	0	17	5
Total active connections	10,907	10,894	10,849

<u>SHARES</u>	<u>2026</u>	<u>2025</u>	<u>2024</u>
Shares of D&WCCC Water Stock to date:	1,517.5	1,515.0	1,515.0
Shares of D&WCCC Water Stock leased to date:	144.0	144.0	144.0
Shares of Wilson Irrigation Water Stock to date:	23.5	23.0	22.0

UTAH PUBLIC TREASURER'S INVESTMENT FUND

• OPERATIONS & MAINTENANCE ACCOUNT •			
	<u>2026</u>	<u>RATE</u>	<u>DATE</u>
Balance as of February 1	\$ 6,254,751.52	3.8567%	Ongoing-Flexible
Deposits (by Weber County)	\$ 12,024.73		
Interest	\$ 18,524.12		
Withdrawals	\$ 2,770.35		
Balance as of February 28	\$ 6,282,530.02		
• METER FUND ACCOUNT •			
		<u>RATE</u>	<u>DATE</u>
Balance as of February 1	\$ 2,550,670.96	3.8567%	Ongoing-Flexible
Deposits	\$ 2,770.35		
Interest	\$ 7,551.66		
Withdrawals	\$ -		
Balance as of February 28	\$ 2,560,992.97		
• SERIES 2022 BOND PROCEEDS METERING PROJECT ACCOUNT •			
		<u>RATE</u>	<u>DATE</u>
Balance as of February 1	\$ 388,592.24	3.8567%	Ongoing-Flexible
Deposits	\$ -		
Interest	\$ 1,149.69		
Withdrawals	\$ -		
Balance as of February 28	\$ 389,741.93		
• SERIES 2024 BOND PROCEEDS METERING PROJECT ACCOUNT •			
		<u>RATE</u>	<u>DATE</u>
Balance as of February 1	\$ 2,317,510.93	3.8567%	Ongoing-Flexible
Deposits	\$ -		
Interest	\$ 6,856.57		
Withdrawals	\$ -		
Balance as of February 28	\$ 2,324,367.50		

ROY WATER CONSERVANCY DISTRICT
O&M Checks

February 12 through March 11, 2026

	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Feb 12 - Mar 11, 26			
	EFT	Enbridge Gas	-820.03
	EFT	Zions Bank	-5,285.00
	ACH	Banks, Rodney D.	-4,498.54
	ACH	Doolan, Marci H.	-2,032.00
	ACH	Doxey, Nathan S.	-2,177.25
	ACH	Durbano, Philip W.	-2,639.71
	ACH	Harris, Courtney L.	-2,352.85
	ACH	Ohlin, Mark W.	-275.00
	ACH	Padovich, Mikele R.	-275.01
	ACH	Protzman, Heather S.	-1,455.00
	ACH	Ritchie, Jon S.	-200.00
	ACH	Sandberg, Justin J.	-2,120.50
	ACH	Thurgood, Kent D.	-2,303.47
	ACH	Zesiger, Wyatt R.	-1,556.66
	ACH	Adams, Gary S.	-275.00
	ACH	Zito, Chad	-275.00
	EFT	IRS	-9,461.50
	EFT	Utah State Tax Commission	-1,523.00
	EFT	Utah Retirement Systems	-9,213.83
	EFT	PEHP Long-Term Disability	-162.66
	EFT	Home Depot	-322.80
	22009	Doxey, Nathan S.	-947.20
	22010	Durbano, Phil	-942.85
	22011	Sandberg, Justin J.	-948.65
	22012	Thurgood, Kent D.	-944.30
	22013	Zesiger, Wyatt R.	-950.10
	EFT	Riverdale City Corporation	-204.37
	EFT	Rocky Mountain Power	-10.29
	EFT	Rocky Mountain Power	-23.00
	EFT	Online Banking Charges	-45.20
	EFT	Utah Local Governments Trust	-8.32
	EFT	Utah Local Governments Trust	-461.63
	ACH	Banks, Rodney D.	-4,498.56
	ACH	Doolan, Marci H.	-2,031.99
	ACH	Doxey, Nathan S.	-2,177.26
	ACH	Durbano, Philip W.	-2,955.77
	ACH	Harris, Courtney L.	-2,326.47
	ACH	Protzman, Heather S.	-1,455.01
	ACH	Thurgood, Kent D.	-2,303.49
	ACH	Zesiger, Wyatt R.	-1,556.66
	ACH	Sandberg, Justin J.	-2,120.51
	EFT	Utah Retirement Systems	-8,863.49

ROY WATER CONSERVANCY DISTRICT
O&M Checks

February 12 through March 11, 2026

Num	Name	Amount
EFT	PEHP Long-Term Disability	-155.39
EFT	Utah State Tax Commission	-1,487.00
EFT	IRS	-9,179.26
EFT	PEHP Group Insurance	-513.67
22016	AFLAC	-152.55
22014	A & P CPAs	-1,804.00
22015	Ace Recycling & Disposal	-150.47
22017	Blue Stakes of Utah	-670.00
22018	Clearlink IT, LLC	-2,695.65
22019	Clyde Snow & Sessions	-5,120.00
22020	DP Nicoli, Inc	-8,513.28
22021	Ferguson Waterworks	-8,834.93
22022	Fuel Network	-473.87
22023	Herrick Industrial Supply Company	-187.42
22024	Holland Equipment Company	-750.15
22025	Jan-Pro of Utah	-265.00
22026	JD Young & Son Landscape	-2,397.00
22027	Les Olson Company	-57.71
22028	Linde Gas & Equipment, Inc.	-55.75
22029	Lynn Woodward Electric	-6,797.00
22030	Monsen Engineering, LLC	-221.63
22031	Mountain West Pest	-200.00
22032	SKM, Incorporated	-855.35
22033	Streamline Software, Inc.	-5,504.64
22034	Utah Water Users Association	-195.00
22035	Wasatch Civil Engineering	-6,640.00
22036	Wasatch Civil Engineering	-4,003.50
22037	Watts Steam Store Utah, Inc.	-306.40
22038	WSP USA Inc.	-3,282.29
22039	Mountainland Supply Company	-69,281.66
		<u>-225,750.50</u>

Feb 12 - Mar 11, 26