

Roy Water Conservancy District

Minutes of Board Meeting

November 9, 2022

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, November 9, 2022, at 5:00 p.m.

Present: Mark Ohlin, Chair; Gary L. Newman, Vice-Chair Jon S. Ritchie, Trustee; Rodney Banks, Manager/Treasurer; Brad Jensen, Wasatch Civil Consulting Engineering; Linda Toupin, District Clerk; and Courtney Harris, Records Clerk.

Excused: Chad Zito, Trustee; Gary S. Adams, Trustee.

I. CALL TO ORDER. Chair Ohlin called the meeting to order at 5:00 p.m. and welcomed everyone present.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Chair Ohlin.

III. APPROVAL OF MINUTES.

A. Approval of October 2022 Board Meeting Minutes. Mr. Newman made a motion to accept and approve the minutes of October 12, 2022, board meeting as written. Mr. Ritchie seconded the motion. The motion carried unanimously.

B. Approval of Public Hearing Minutes for District's Water Revenue Bond, Series 2022. Mr. Ritchie made a motion to accept and approve the public hearing minutes for the District's Water Revenue Bond, Series 2022, as written. Mr. Newman seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Consideration of 2023 Tentative Budget. Mr. Banks said the District was able to meet with Roy City and coordinate on and define four projects in their asphalt overlay areas. Mr. Banks said there is a valve replacement project, a secondary water line replacement project on 5500 South, a secondary waterline replacement project on 3725 South, and a secondary water line replacement project on 2275 West. Mr. Banks said there is a line item for new security cameras in New Assets.

Mr. Ritchie made a motion to approve the 2023 Tentative Budget. Mr. Newman seconded the motion. The motion carried unanimously.

B. Consideration of Public Hearing Date for 2023 Budget – December 14, 2022, at 6:00 p.m. Mr. Newman made a motion to set the public hearing date for December 14, 2022, at 6:00 p.m. Mr. Ritchie seconded the motion. The motion carried unanimously.

C. Consideration of 2022 Capital Facilities Plan. Mr. Jensen said this plan is updated every five years. Mr. Jensen said the original plan was developed in 1996. Mr. Jensen said the plan is updated based on completed and planned projects using a computer model to make sure the system is operating correctly and efficiently. Mr. Jensen said the system is functioning well, and no problems were discovered. Mr. Banks said there is a new

section for the Capital Asset Management Plan, which Mr. Jensen said is a plan to keep track of all District infrastructure and anticipated replacement costs.

Mr. Newman made a motion to approve the 2022 Capital Facilities Plan. Chair Ohlin seconded the motion. The motion carried unanimously.

D. Consideration of DWRe Contract for Secondary Water Metering Grant. Mr. Banks said the contract is from the Division of Water Resources for a \$10 million grant for the secondary water metering project. Mr. Banks said the Division would rather the District wait until the bond is closed before they start reimbursing for expenses. Mr. Banks said the District has expended approximately \$344,000 so far.

Mr. Ritchie made a motion to approve the State of Utah Contract 231013 for the secondary water metering project with the Division of Water Resources. Mr. Newman seconded the motion. The motion carried unanimously.

Mr. Jensen was excused from the meeting.

E. Consideration of Voting Davis and Weber Counties Canal Company Stock at Annual D&WCCC Stockholders Meeting. Mr. Banks said the meeting will be held December 15, 2022, at 6:30 p.m. Mr. Banks said the Trustees have to authorize who can vote the District's stock every year.

Mr. Newman made a motion to appoint the Chair to vote the District's Davis & Weber Counties Canal Company stock and appoint the Vice-Chair and General Manager as alternates.

E. Public Comments. No members of the public were present.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. Utah Water Summit – October 18, 2022. Mr. Banks said the meeting went well, and there were a lot of good comments about the topics presented. Mr. Banks said the Davis Conference Center is a lot less expensive than other venues in the state and has better parking, so future water summit meetings will probably be held there again.

B. UASD Annual Convention – November 2-4, 2022. Mr. Banks said the convention will be held at the Davis Conference Center again next year. Mr. Banks said the conference went well, and all Board members completed their required training.

C. Manager & Trustees Reports. Mr. Banks said Gary Newman and Mark Ohlin were officially reappointed at the Weber County Commission meeting the previous day.

Mr. Banks said he has been approached by an amateur radio club that would like to install a tower on District property. Chair Ohlin said he is opposed to the idea because the District needs to keep the property as secure as possible at all times. Mr. Banks said the club does not have any funding to pay for a lease. Mr. Ritchie said there is a cell tower behind the Roy City fire station that could be available to use. Mr. Newman said he is concerned about liability and does not think it is a good idea, especially when there is water in the reservoir.

Mr. Banks said Andy Thompson and Tom Day are up for re-election on the D&WCCC board. Mr. Banks said Mr. Thompson is going to step down, but Tom Day would like to continue as a director. Mr. Banks said Kaysville City submitted the name of their city engineer, Dexter Fisher, to replace Mr. Thompson. Mr. Banks said Mr. Day and Mr. Fisher will be appointed by affirmation.

Mr. Banks went to the Board of Water Resources meeting on October 27, 2022, where the committal of funds took place for the bond portion of the secondary water metering project. Mr. Banks said the District is in the process of completing the bonding requirements and will probably close in December.

Mr. Banks said East Canyon was 53% full, Echo was 54% full, and the Weber River Basin was at 117% as of the previous day. Mr. Banks said almost 94% of the state is currently in severe to exceptional drought condition.

Mr. Banks said the Board members will need to sign a conflict of interest and ethics pledge for this year.

D. Review of Monthly Bank Statements and Cancelled Checks. Mr. Newman said the audit committee, consisting of himself, Mr. Banks, and Ms. Toupin, met November 8, 2022, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. APPROVAL OF FINANCIAL REPORTS.

A. Monthly Financial Report. Mr. Newman made a motion to approve the monthly financial report. Mr. Ritchie seconded the motion. The motion carried unanimously.

VII. APPROVAL OF CHECKS.

A. Current Checks. Mr. Ritchie made a motion to approve the checks for November 9, 2022. Mr. Newman seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Newman made a motion to adjourn at 5:33 p.m. Mr. Ritchie seconded the motion. The motion carried unanimously.

Minutes Approved

Mark Ohlin, Chair

Recording Secretary