

Roy Water Conservancy District

Minutes of Board Meeting

March 8, 2023

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, March 8, 2023, at 5:00 p.m.

Present: Mark Ohlin, Chair; Gary L. Newman, Vice-Chair; Chad Zito, Gary S. Adams, and Jon S. Ritchie, Trustees; Rodney Banks, Manager/Treasurer; Linda Toupin, District Clerk; and Courtney Harris, Records Clerk.

I. CALL TO ORDER. Chair Ohlin called the meeting to order at 5:00 p.m. and welcomed everyone present.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Mr. Adams.

III. APPROVAL OF MINUTES. Mr. Zito made a motion to accept and approve the minutes of February 8, 2023, board meeting as written. Mr. Adams seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Public Comments. As no members of the public were present, Chair Ohlin closed the floor for public comments.

B. Consideration of Contract Water Rate and Roy Water Emergency Water Rate. Mr. Banks explained that the emergency water rate was started in 2012 when the District and Weber Basin created a metered interconnection between the District's system and Weber Basin's West Haven system. The emergency water rate is also charged for any emergency water delivered to D&W through the connection on 3100 West in Roy. Mr. Banks said this rate is reviewed every two years and is based on the published CPI, which had an increase of 13.08% between 2021 and 2023. Mr. Banks said the contract water rate is charged for the agreements with Gail Larsen and Cedar Crest Farms.

Mr. Newman made a motion to approve the Contract Water Rate and Roy Water Emergency Water Rate for 2023 and 2024 in the amount of \$76.47 per acre-foot. Mr. Ritchie seconded the motion. The motion carried unanimously.

C. Consideration of Wheeling Charge for Weber Basin West Haven System. Mr. Banks said the wheeling charge allows Weber Basin to wheel water through the District's system from shares Weber Basin owns in the Davis & Weber Counties Canal Company to the metered connection. Mr. Banks said the amount is based on engineer calculations of the impact to the District's system. Mr. Banks said this is a negotiated rate and will be reviewed by Weber Basin. Mr. Banks said there was a 13.35% increase this year.

Mr. Adams made a motion to approve the Wheeling Charge for Weber Basin West Haven System for 2023 and 2024 in the amount of \$3.82 per acre-foot. Mr. Zito seconded the motion. The motion carried unanimously.

D. Consideration of Leasing Davis and Weber Counties Canal Company Shares to Weber Basin Water Conservancy District. Mr. Banks said the District has leased shares of Davis & Weber Counties Canal Company stock to Weber Basin Water Conservancy District since 2014. Mr. Banks said no shares were leased in 2021 and

2022 because of drought conditions. Mr. Banks said the number of shares to be leased will be dependent on Weber Basin's need and Davis & Weber's acre-foot-per-share declaration.

Mr. Adams made a motion to lease the District's Davis & Weber Counties Canal Company shares to Weber Basin Water Conservancy District in an amount to be determined by the General Manager based on Davis & Weber Counties Canal Company's per-share declaration. Mr. Ritchie seconded the motion. The motion carried unanimously.

E. Consideration of Leasing Wilson Irrigation Company Shares to Weber Basin Water Conservancy District or Other Interested Parties. Mr. Banks said the District currently owns 21.5 Wilson Irrigation Company South Branch shares. Mr. Banks said Weber Basin has not been interested in leasing these shares in the past; however, Mr. Banks was able to lease the shares to another interested party last year. Mr. Banks said there is an interested party this year who can use South Branch shares.

Mr. Newman made a motion to either lease the District's Wilson Irrigation Company shares to Weber Basin Water Conservancy District or other interested parties. Mr. Zito seconded the motion. The motion carried unanimously.

F. Consideration and Award of Security Cameras Project. Mr. Banks said he sent out a request for proposals and received proposals from Verkada and Stone Security. Mr. Banks and three other people evaluated the proposals based on a scoring system, and Stone Security scored the highest, although price and scoring were close between both companies. Mr. Banks said the system will monitor the entire property and send alerts as needed. Mr. Banks said it could take 4-6 weeks for installation.

Mr. Ritchie made a motion to award the Security Cameras Project to Stone Security in an amount not to exceed \$40,000. Mr. Adams seconded the motion. The motion carried unanimously.

G. Consideration of Surplus Property. Mr. Banks said there is a 2009 Honda Asphalt Saw and a 2011 Haulmark Utility Trailer on the surplus list. Mr. Banks said these items need to be officially surplus before they can be sold.

Mr. Newman made a motion to approve the Surplus Property be disposed of by the District's General Manager. Mr. Zito seconded the motion. The motion carried unanimously.

H. Consideration of Progress Payment for Secondary Water Metering Project Phase 4. Mr. Banks said the first progress payment request has been received from Leon Poulsen Construction for the Secondary Water Metering Project Phase 4. Mr. Banks said 66 meters have been installed so far. Mr. Banks said it has gone well although weather has been an issue and is slowing down progress. Mr. Banks said Nate Doxey has done a really good job creating a spreadsheet to track deliveries from vendors and parts taken by Leon Poulsen Construction for the project.

Mr. Zito made a motion to approve a Progress Payment for the Secondary Water Metering Project Phase 4 in the amount of \$47,224.12 to Leon Poulsen Construction. Mr. Newman seconded the motion. The motion carried unanimously.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. Wilson Irrigation Company Stockholders Meeting – February 21, 2023. Mr. Banks said the president gave an update on projects for their company. Mr. Banks said one big project they are working on is renovating their diversion point out of the Weber River.

B. Rural Water Annual Conference – February 27 – March 3, 2023. Mr. Banks said this was a good conference with a lot of vendors. Mr. Banks said he was able to meet with some vendors the District is currently working with for the metering project.

C. Manager & Trustees Reports. Mr. Banks said staff would like to match the office hours of Roy City, which are 8:00 a.m. to 5:00 p.m. Monday through Thursday and 8:00 a.m. to 12 noon on Friday. Mr. Banks said these are the hours the office will be open to the public. Mr. Ritchie asked how much walk-in traffic the office receives. Mr. Banks said it is rare to have people come into the office, especially on Fridays. Mr. Ritchie said Roy City has done it for years and seems to be working well. Mr. Banks said the District works with Weber Area Dispatch for after-hours emergency calls throughout the water season. Mr. Banks said the new hours would start immediately. The Board agreed to change the office hours.

Mr. Banks said there have been a lot of discussions and questions about when water will be turned on this year. Mr. Banks said no one knows yet because of the amount of snow, although farms will possibly have water delivered around April 15th. Mr. Banks said there is no consensus yet for local pressurized systems.

The Board decided to hold the annual Operations Review on April 19th at 10 a.m.

Mr. Banks said as of March 7th, East Canyon was 63% full, Echo was 69% full, and the Weber River Basin snow-water equivalent is 160% of median. Mr. Banks said almost 50% of the state is still in severe to exceptional drought. Mr. Banks said it has been theorized that it would take two more years of normal precipitation plus nine additional inches to get the state back to a relatively good place in regards to water.

Mr. Banks said meter legislation was changed so secondary water providers will only be penalized for connections that do not have a meter by the deadline of January 1, 2030, instead of having to pay a penalty for every connection in the system.

D. Review of Monthly Bank Statements and Cancelled Checks. Mr. Newman said the audit committee, consisting of himself, Mr. Banks, and Ms. Toupin, met March 7, 2023, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. APPROVAL OF FINANCIAL REPORTS.

A. Monthly Financial Report. Mr. Zito made a motion to approve the monthly financial report. Mr. Adams seconded the motion. The motion carried unanimously.

VII. APPROVAL OF CHECKS.

A. Current Checks. Mr. Newman made a motion to approve the checks for March 8, 2023. Mr. Ritchie seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Zito made a motion to adjourn at 5:59 p.m. Mr. Newman seconded the motion. The motion carried unanimously.

Minutes Approved

Mark Ohlin, Chair

Recording Secretary