Roy Water Conservancy District

Minutes of Board Meeting

October 14, 2026

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, October 14, 2026, at 5:00 p.m.

Present: Jon S. Ritchie, Chair; Gary S. Adams, Vice-Chair; Chad Zito, Mark Ohlin, and Mike Padovich, Trustees; Rodney Banks, Manager/Treasurer; Phil Durbano, Operations Supervisor; and Courtney Harris, Records Clerk.

I. CALL TO ORDER. Chair Ritchie called the meeting to order at 5:00 p.m. and welcomed everyone present.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Mr. Zito.

III. APPROVAL OF MINUTES. Mr. Ohlin made a motion to accept and approve the minutes of September 9, 2026, Board meeting as written. Mr. Padovich seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Discussion of 2027 Draft Budget. Mr. Banks said the tentative budget will be approved in November's Board meeting, and the final budget will be approved in a public hearing in December.

Mr. Banks said it is anticipated that assessment revenues could be increased by about 3% over 2026.

Mr. Banks said most income and expense items stayed about the same.

Mr. Banks asked if the Board is interested in increasing Trustee compensation as a public hearing will need to be scheduled.

Mr. Banks said the Professional Services line item includes an amount for the engineer to update the Capital Facilities Plan.

Mr. Banks said there is an estimated amount in Capital Outlays Land to purchase the property to the west of the District's offices.

Mr. Banks said there are estimated amounts in Capital Outlays Buildings to replace the shingles on the office building or other potential improvements to the office or shop if needed. Mr. Banks said the shingles were examined and have a few more years of life before replacement is necessary, but it was recommended that the flashing be replaced before winter.

Mr. Banks said waterline replacement projects in Capital Outlays Infrastructure were still being finalized to coordinate with Roy City, most likely in the Hal-Vern Subdivision. Mr. Banks said another project in Capital Outlays Infrastructure is replacement of a 24" butterfly valve at 5200 South 2700 West. Mr. Banks said this category also includes any money needed to work with UDOT on the 3500 West project.

Mr. Banks said there is an estimate to crack seal and seal the asphalt parking lot in Capital Outlays Construction. Mr. Banks said in Capital Outlays Machinery, there is an amount to purchase a new mini excavator and sell the old one.

Mr. Banks said Capital Outlays Computers and Sofware, which consolidates line items in previous budgets, includes cybersecrurity measures.

Chair Ritchie said Trustee compensation had been briefly discussed previously. Chair Ritchie said that none of the Trustees are on the Board to make money, but it is fair to be compensated for time. Mr. Banks said the last time Trustee compensation was increased was in 2005. Mr. Banks did some research and found the average compensation for comparable entities was around $5,000 per year per Trustee. Mr. Banks said current District Trustee compensation is $3,500 per year. Mr. Ohlin asked if the Chair and Vice-Chair should receive more compensation as they have more duties in those positions. Mr. Banks said compensation could be increased to $400 per month for each Trustee, $450 per month for the Chair, and $425 per month for the Vice-Chair. Mr. Banks said for most of the Trustees, the total amount of compensation will still be under the previous threshold of $5,000 per year. The Board agreed those amounts are reasonable and fair, and the matter will be readdressed in a public hearing in December.

B. Consideration of District Representative to Vote at Utah Association of Special Districts Annual Convention. Mr. Adams made a motion to appoint the Chair of the Board of Trustees as representative to vote for the District at the Utah Association of Special Districts Annual Convention and the Vice-Chair and General Manager as alternates. Mr. Padovich seconded the motion. The motion carried unanimously.

C. Consideration and Award of Meter Replacement in Transmission Lines. Mr. Banks said both large meters measuring total flow going out of the reservoir failed temporarily at various times during the last water season. Mr. Banks said they are each 15 years old and need to be replaced before the 2027 irrigation season. Mr. Banks said since the manufacturing of large meters have a long lead time, he recommends the Trustees authorize ordering the 48" and 30" meters now for delivery in January or February 2027 so they can be installed before April 1, 2027. Mr. Banks said the large meters will need to be in vaults, so there will be some excavation involved. Mr. Banks said this item is for material only, and the additional funds needed for the project are included in the 2027 budget.

Mr. Banks said the District received bids from three suppliers, Siemens, Endress+Hauser, and ABB, with Siemens being the low bidder. Mr. Banks said Siemens meters are highly recommended by the electrical engineer the District uses for SCADA and pump controls.

Mr. Ohlin made a motion to award the Meter Replacement in Transmission Lines to Siemens in the amount of $65,503.00. Mr. Zito seconded the motion. The motion carried unanimously.

D. Consideration of Resolution 2026-16 Certifying a Petition for Annexation. Mr. Banks said the District received a petition for annexation for a single parcel located at approximately 3645 Midland Drive in West Haven. Mr. Banks said they are requesting annexation into the District because Weber Basin Water Conservancy District is unable to provide secondary water service as the parcel is too far away from their existing infrastructure, and the District has a main line on the north side of 3600 South that is accessible.

Mr. Banks said the parcel has never had water allotted to it, so the developer will be required to bring a water share to the District.

Mr. Zito made a motion to adopt Resolution 2026-16 Certifying the Petition for Annexation and Providing for Notice Thereof of the OC1, LLC property. Mr. Adams seconded the motion. The motion carried unanimously.

E. Public Comments. As no members of the public were present, Chair Ritchie closed the floor for public comments.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. RWCD and West Haven Systems. Mr. Durbano said there were a few leaks in each system throughout the season. Mr. Durbano said there were about 125 work orders related to meters, a lot of which were questioning meter accuracy. Mr. Durbano said he predicts meter accuracy calls will increase when more water users sign up for the MyWater portal and see continuous usage. Mr. Durbano said one problem is older residents who are unfamiliar with computers and how to interpret data in the meter portal, so staff will have to spend time educating them and walking them through the features of MyWater. Mr. Durbano said another problem is the number of rental properties where renters are not aware of their water use, and the owner is not concerned or involved. Mr. Banks said staff are formulating a plan to notify water users of the MyWater portal and encourage them to sign up as soon as possible.

B. Manager & Trustees Reports. Mr. Banks reminded the Board of the Water Summit on October 27th and the UASD Convention starting on November 4th. Mr. Banks said the Davis & Weber Counties Canal Company annual stockholder meeting will be held December 15th.

Mr. Banks said he had not yet seen new plans for UDOT's 3500 West project.

Mr. Banks said the base station that had been hit by lightning was back up and running as of September 29th.

Mr. Banks said as of October 13th, East Canyon was 50% full, Echo was 29% full, and the Weber River Basin year to date precipitation (with the water year beginning October 1st) was 309% of median. Mr. Banks said soil moisture was at 63% with median being 42%. Mr. Banks said 100% of the state is in moderate to extreme drought condition.

C. Review of Monthly Bank Statements and Cancelled Checks. Mr. Adams said the audit committee, consisting of himself, Mr. Banks, and Mrs. Doolan, met October 13, 2026, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. FINANCIAL REPORT.

A. Approval of Monthly Financial Report. Mr. Padovich made a motion to approve the monthly financial report. Mr. Zito seconded the motion. The motion carried unanimously.

B. Approval of 3rd Quarter Financial Report. Mr. Ohlin made a motion to approve the 3rd quarter financial report. Mr. Adams seconded the motion. The motion carried unanimously.

VII. APPROVAL OF EXPENSES. Mr. Zito made a motion to approve expenses as of October 14, 2026. Mr. Padovich seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Adams made a motion to adjourn at 5:49 p.m. Mr. Ohlin seconded the motion. The motion carried unanimously.

Nov. 11, 2026
Minutes Approved /s/ Jon S. Ritchie, Chair

/s/ Recording Secretary