

Roy Water Conservancy District

Minutes of Board Meeting

July 12, 2023

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, July 12, 2023, at 5:00 p.m.

Present: Mark Ohlin, Chair; Gary L. Newman, Vice-Chair; Chad Zito, Gary S. Adams, and Jon S. Ritchie, Trustees; Rodney Banks, Manager/Treasurer; Linda Toupin, District Clerk; and Courtney Harris, Records Clerk.

I. CALL TO ORDER. Chair Ohlin called the meeting to order at 5:00 p.m. and welcomed everyone present.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Mr. Ritchie.

III. APPROVAL OF MINUTES. Mr. Zito made a motion to accept and approve the minutes of June 14, 2023, board meeting as written. Mr. Newman seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Public Comments. As no members of the public were present, Chair Ohlin closed the floor for public comments.

B. Consideration of Progress Payment for Secondary Water Metering Project Phase 4. Mr. Banks said this is the latest progress payment from Leon Poulsen Construction. Mr. Banks said they have installed just over 600 meters so far.

Mr. Ritchie said he had received some phone calls from concerned citizens about the mess being made during construction. Mr. Ritchie said he drove around and looked at areas where work is currently taking place and an area where work is completed. Mr. Ritchie said the areas in-progress look like an area under construction with normal levels of disarray, and areas with completed work look great.

Mr. Ritchie made a motion to approve a progress payment for the Secondary Water Metering Project Phase 4 in the amount of \$132,990.50 to Leon Poulsen Construction. Mr. Adams seconded the motion. The motion carried unanimously.

C. Consideration and Award of Secondary Water Metering Project Phase 5. Mr. Banks said there were three contractors who submitted bids for the phase 5 and phase 6 metering projects: Leon Poulsen Construction, Ormond Construction, and Post Construction. Mr. Banks said Post Construction was the low bidder for both projects. Mr. Banks said phase 5 will have 2,000 meters, and phase 6 will have 750 meters.

Mr. Newman made a motion to award the Secondary Water Metering Project Phase 5 to Post Construction in the amount of \$2,330,440.00. Mr. Zito seconded the motion. The motion carried unanimously.

D. Consideration and Award of Secondary Water Metering Project Phase 6. Mr. Banks said this phase will be located north of 4800 South and east of 3500 West.

Mr. Zito made a motion to award the Secondary Water Metering Project Phase 6 to Post Construction in the amount of \$894,140.00. Mr. Ritchie seconded the motion. The motion carried unanimously.

E. Consideration of Letter to .Gov Domain Registration. Mr. Banks said Senate Bill 127 was passed in the 2023 legislative session which will require the District to obtain a “.gov” domain name. Mr. Banks said this will need to be done by December 31, 2024.

Mr. Newman made a motion to approve the letter to .Gov Domain Registration. Mr. Adams seconded the motion. The motion carried unanimously.

F. Consideration of Kum and Go Development Agreement. Mr. Banks said this gas station development is located at 3580 South Midland Drive in West Haven. Mr. Banks said the parcel has never had a water allotment, so the developer will be required to bring a half-share of water. Mr. Banks said the developer will also be required to install some main line.

Mr. Zito made a motion to approve the Kum and Go Development Agreement. Mr. Newman seconded the motion. The motion carried unanimously.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. Manager & Trustees Reports. Mr. Banks said the District anticipates receiving another \$5 million in grant money for secondary water metering. Mr. Banks said the Board of Water Resources should make it official in their August board meeting.

Mr. Banks said he was hoping to take delivery of the new trucks in a week or two.

Mr. Banks said the motor and shaft were reinstalled in pump #5, and a final test would be conducted Friday. Mr. Banks said it cost about \$17,000 for repairs.

Mr. Banks said East Canyon was 100% full, Echo was 98% full, and the Weber River Basin water year-to-date precipitation was 139% of median.

Mr. Banks said water use this year is about 14% less than the last five years, and about 5% less than the 5 lowest water-use years.

Mr. Banks said the District office has still not had any calls about clam shrimp, although District staff opened some drains and flushed out lines in different areas of the District after being alerted by the media that some residents had clogged filters.

B. Review of Monthly Bank Statements and Cancelled Checks. Mr. Newman said the audit committee, consisting of himself, Mr. Banks, and Ms. Toupin, met July 11, 2023, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. APPROVAL OF FINANCIAL REPORTS.

A. Monthly Financial Report. Mr. Newman made a motion to approve the monthly financial report. Mr. Adams seconded the motion. The motion carried unanimously.

B. 2nd Quarter Financial Report. Mr. Zito made a motion to approve the 2nd quarter financial report. Mr. Adams seconded the motion. The motion carried unanimously.

VII. APPROVAL OF CHECKS.

A. Current Checks. Mr. Newman made a motion to approve the checks for July 12, 2023. Mr. Adams seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Zito made a motion to adjourn at 5:31 p.m. Mr. Ritchie seconded the motion. The motion carried unanimously.

Minutes Approved

Mark Ohlin, Chair

Recording Secretary