

Roy Water Conservancy District

Minutes of Board Meeting

June 10, 2026

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, June 10, 2026, at 5:00 p.m.

Present: Jon S. Ritchie, Chair; Gary S. Adams, Vice-Chair; Chad Zito, Mark Ohlin, and Mike Padovich, Trustees; Rodney Banks, Manager/Treasurer; and Courtney Harris, Records Clerk.

I. CALL TO ORDER. Chair Ritchie called the meeting to order at 5:00 p.m. and welcomed everyone present.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Mr. Zito.

III. APPROVAL OF MINUTES.

A. Approval of May 2026 Board Meeting Minutes. Mr. Zito made a motion to accept and approve the minutes of May 13, 2026, board meeting as written. Mr. Adams seconded the motion. The motion carried unanimously.

B. Approval of Public Hearing Minutes for Increasing Contract Water Assessments. Mr. Ohlin made a motion to accept and approve the public hearing minutes for Increasing Contract Water Assessments as written. Mr. Padovich seconded the motion. The motion carried unanimously.

C. Approval of Public Hearing Minutes for the Allotment of Water. Mr. Adams made a motion to accept and approve the public hearing minutes for the Allotment of Water as written. Mr. Ohlin seconded the motion. The motion carried unanimously.

D. Approval of Public Hearing Minutes for Levying Contract Assessments. Mr. Padovich made a motion to accept and approve the public hearing minutes for Levying Contract Assessments as written. Mr. Adams seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Consideration of 2026 Certified Tax Rate. Mr. Banks said the certified tax rate applies to ad valorem tax received by the District for properties within District boundaries. Mr. Banks said Weber County sets the rate. Mr. Banks said the rate of 0.000044 will result in approximately \$149,000 in ad valorem tax revenue for 2026.

Mr. Ohlin made a motion to approve the 2026 Certified Tax Rate. Mr. Zito seconded the motion. The motion carried unanimously.

B. Consideration of Adopting Resolution 2026-14 Watering Rules and Regulations. Mr. Banks said upon implementation of Resolution 2026-13, he realized a need to modify some of the items discussed in the watering rules and regulations.

Mr. Banks said the first meter read on May 15th produced some interesting data, including multiple connections that far exceeded their entire annual water quantity three weeks into the season. Mr. Banks said there were

also a large number of meters registering continuous flow, which is indicative of a leak on the user side. Mr. Banks said the District had hoped to implement better quality control before the meter portal was available to the public, but delays in software availability made it so some quality control is being conducted now. Mr. Banks said the District has discovered meters and radios that were programmed incorrectly, which gave the impression that more water was being used than it actually was, and some meters were discovered to have been installed backwards, which resulted in negative meter reads. Mr. Banks said this needs to be a water education year for both the District and water users, but actual excessive water users need to be notified of their use before being turned off.

Mr. Banks suggested some changes and updates to Resolution 2026-13 so as to not be heavy-handed. Mr. Banks suggested the Uniform Watering Hours, which allowed watering only between 6 p.m. and 10 a.m., be changed to a recommendation as a best management practice based on studies by Utah State University. Mr. Banks said the studies found watering between 10 a.m. and 6 p.m. does not necessarily have the negative effects as once thought. Mr. Banks said wind has a much bigger impact on irrigation practices than watering during the hottest part of the day. Mr. Banks said the District receives a lot of complaints from people that see sprinklers running just after 10 a.m. and want the District to respond immediately. Mr. Banks said District staff time would be better used focusing on more pressing issues, especially when the District can see overall usage for each meter and can determine whether or not enforcement proceedings are warranted on a case-by-case basis. Chair Ritchie said he understood the change to watering hours now that users have access to the meter portal and can manage their allotment as they see fit for their property. Mr. Banks said suggested watering hours will not be abandoned completely by the District but recommended they be defined as a best management practice rather than a restriction.

Mr. Zito asked if there is concern that people will use their entire water allotment for the year rather than trying to conserve. Mr. Banks said it is a concern, but the quantity of water allocated to each property does include the 20% cut.

Mr. Banks said he would like this first year that the District is fully metered to be a water education year, which should include notification to water users on usage. Mr. Zito asked what the most effective notification process would be. Mr. Banks said a postcard like the one sent out before the start of the season every year costs about \$6,000 and does not seem to be the most effective. Mr. Banks said the District notified water users of continuous flow alerts by door hanger, which received a large response. Chair Ritchie said the District needs to make a concerted effort to notify users to sign up for the meter portal and be responsible for monitoring and managing their water use before being turned off. Mr. Padovich agreed that the District needs to document and track notification efforts to water users so the District can defend any further action needed.

Mr. Banks said when the next overall meter read is taken on June 15th, District staff can do analysis and notify excess users if they have used 50% or more of their water quantity. Mr. Banks said they will be notified by door hanger and be required to sign up for the meter portal, set up leak and season alerts, and demonstrate a reduction in their watering. Mr. Banks said there is a possibility excess users will have their water turned off if their water quantity for the season is used, or they may be allowed an additional quantity of water for the remainder of the irrigation season as determined on a case-by-case basis.

Mr. Zito made a motion to adopt Resolution 2026-14 as discussed. Mr. Padovich seconded the motion. The motion carried unanimously.

C. Public Comments. As no members of the public were present, Chair Ritchie closed the floor for public comments.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. Manager & Trustees Reports. Mr. Banks went through some new features of the MyWater meter portal that are available for new sign-ups. Mr. Banks said new users are given a walk-through of the features of the site, including how to set up leak alerts and season alerts.

Mr. Banks said as of June 9th, East Canyon was 74% full, Echo was 55% full, and the Weber River Basin year to date precipitation was 86% of median. Mr. Banks said soil moisture was at 59%, with the median being 71%. Mr. Banks said 100% of the state is in moderate to exceptional drought condition.

B. Review of Monthly Bank Statements and Cancelled Checks. Mr. Adams said the audit committee, consisting of himself, Mr. Banks, and Mrs. Doolan, met June 8, 2026, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. FINANCIAL REPORT.

A. Approval of Monthly Financial Report. Mr. Ohlin made a motion to approve the monthly financial report. Mr. Padovich seconded the motion. The motion carried unanimously.

VII. APPROVAL OF EXPENSES. Mr. Padovich made a motion to approve expenses as of June 10, 2026. Mr. Adams seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Padovich made a motion to adjourn at 5:55 p.m. Mr. Ohlin seconded the motion. The motion carried unanimously.

Jul. 8, 2026

Minutes Approved

/s/ Jon S. Ritchie, Chair

/s/ Recording Secretary