

Roy Water Conservancy District

Minutes of Board Meeting

February 14, 2024

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, February 14, 2024, at 5:00 p.m.

Present: Mark Ohlin, Chair; Jon S. Ritchie, Vice-Chair; Gary L. Newman and Chad Zito, Trustees; Rodney Banks, Manager/Treasurer; Linda Toupin, District Clerk; and Courtney Harris, Records Clerk.

Excused: Gary S. Adams

I. CALL TO ORDER. Chair Ohlin called the meeting to order at 5:00 p.m. and welcomed everyone present.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Chair Ohlin.

III. APPROVAL OF MINUTES. Mr. Zito made a motion to accept and approve the minutes of January 10, 2024, Board meeting as written. Mr. Newman seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Public Comments. As no members of the public were present, Chair Ohlin closed the floor for public comments.

B. Consideration of Weber Basin Water Conservancy District Metering Technology Support Services Agreement. Mr. Banks said this new agreement will replace the Water Meter Information Technology Support Services Agreement executed in May of 2019 between the District and Weber Basin. Mr. Banks said the new agreement includes creating a customer portal for the District. Mr. Banks said the fees for the first couple of years will be paid out of the Transparent Water Billing grant the District received, and the agreement is for a period of five years. Mr. Banks said the District's attorney and Weber Basin's attorney have reviewed the agreement.

Mr. Newman made a motion to approve the Weber Basin Water Conservancy District Metering Technology Support Services Agreement. Mr. Ritchie seconded the motion. The motion carried unanimously.

C. Consideration of Progress Payment Secondary Water Metering Project Phase 4. Mr. Banks said this request from Leon Poulsen Construction is for work completed through the end of January.

Mr. Ritchie made a motion to approve a progress payment for the Secondary Water Metering Project Phase 4 in the amount of \$148,193.20 to Leon Poulsen Construction. Mr. Newman seconded the motion. The motion carried unanimously.

D. Consideration of Progress Payment Secondary Water Metering Project Phase 5. Mr. Zito made a motion to approve a progress payment for the Secondary Water Metering Project Phase 5 in the amount of \$245,079.10 to Post Construction. Mr. Newman seconded the motion. The motion carried unanimously.

E. Consideration of Progress Payment Secondary Water Metering Project Phase 6. Mr. Newman made a motion to approve a progress payment for the Secondary Water Metering Project Phase 6 in the amount of \$155,125.50 to Post Construction. Mr. Zito seconded the motion. The motion carried unanimously.

F. Consideration of Bank of Utah Treasury Management Services Agreement. Mr. Banks said the District is transitioning to some new technology that will allow staff to deposit funds remotely as well as implementing direct deposits for payroll as approved in the District's fiscal policy.

Mr. Ritchie made a motion to approve the Bank of Utah Treasury Management Services Agreement. Mr. Newman seconded the motion. The motion carried unanimously.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. Wilson Irrigation Company Stockholders Meeting – February 13, 2024. Mr. Banks and Chair Ohlin attended the meeting. Mr. Banks said Brad Nelson replaced Mark Anderson last year as the "B" stock representative on the board.

B. Manager & Trustees Reports. Mr. Banks said D&W will be installing a box culvert beginning this fall to replace the canal from 5600 South to just north of the District's reservoir diversion. Mr. Banks said they will be removing the District's bridge but are willing to go 50/50 on the replacement cost, which is estimated to be approximately \$125,000 for the District. Mr. Banks said an agreement will be put in place, and the District will put the cost in the 2025 budget. Mr. Banks said replacement of the fence will be discussed in the future when the UDOT 5600 South project is closer to completion. Mr. Newman asked if D&W would be willing to participate in landscape restoration, and Mr. Banks said he would ask them in a future discussion.

Mr. Banks said the District has spent about \$7.6 million on the secondary water metering project so far, and 3,560 meters have been installed through the end of January. Mr. Banks said the District has received about 750 meters in the last month, but radios are still backordered.

Mr. Banks said as of February 13th, East Canyon was 92% full, Echo was 77% full, and the Weber River Basin snow-water equivalent was 111% of median. Mr. Banks said currently about 36% of the state is in abnormally dry to moderate drought conditions.

C. Review of Monthly Bank Statements and Cancelled Checks. Mr. Ritchie said the audit committee, consisting of himself, Mr. Banks, and Ms. Toupin, met February 13, 2024, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. APPROVAL OF FINANCIAL REPORTS.

A. Monthly Financial Report. Mr. Zito made a motion to approve the monthly financial report. Mr. Newman seconded the motion. The motion carried unanimously.

VII. APPROVAL OF CHECKS.

A. Current Checks. Mr. Newman made a motion to approve the checks for February 14, 2024. Mr. Zito seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Zito made a motion to adjourn at 5:35 p.m. Mr. Ritchie seconded the motion. The motion carried unanimously.

Minutes Approved

Mark Ohlin, Chair

Recording Secretary